

Student Handbook 2025



Power BI



Microsoft Power BI Masterclass August Intake

Infotech college of Business & IT



About Power BI

Power BI is **Microsoft's** leading **Business Intelligence (BI)** tool, designed to transform raw data into meaningful insights through stunning visualizations and interactive dashboards.

Used by thousands of companies worldwide, Power BI helps professionals make smarter decisions using data — whether you're in **finance, marketing, HR, operations**, or just starting out.

With Power BI, you can:

- Import data from multiple sources
- Clean and shape data easily
- Create dynamic reports and dashboards
- Share insights across teams and devices

It's powerful, easy to learn, and in high demand — a must-have skill in today's data-driven world.



Career Opportunities & Advantages of Learning Power BI



For Undergraduates

Power BI is one of the most in-demand skills across industries. Mastering it early gives you a competitive edge in internships, graduate jobs, and analytics roles – even without prior job experience.



For Working Professionals

Whether you're in finance, HR, sales, or operations, Power BI lets you turn data into insight. It helps you impress management, make smarter decisions, and shift into higher-paying, data-driven roles.

Why Learn Power BI?

- High demand = High salary potential
- Easy to learn, powerful to use
- Globally recognized & Microsoft-certified
- Used by top companies in Sri Lanka and abroad
- Opens doors to tech, finance, and business careers

Popular roles:

- | | |
|-------------------------|---------------------------------|
| • Data Analyst | • Reporting Analyst |
| • Business Analyst | • Power BI Developer |
| • BI Intern | • Business Intelligence Analyst |
| • Research Assistant | • Data-Driven Manager |
| • Freelance BI services | • Remote reporting roles |



Lecture Details

Duration: 2 Months | 12 Live Sessions

Schedule: Full schedule will be shared on the first day of the course

Mode: 100% Online via Zoom

Resources:

- Session Notes
- Lecture Recordings
- Shared via our dedicated LMS platform for easy access

Instructor:

Mr Kavishan Jayarathne

Data Analyst | Power BI Engineer

- Over 5 years of industry experience in data analytics and business intelligence.
- Known for delivering practical, job-focused training with real-world projects and insights.



Course Content

This course is designed to take you from beginner to confident Power BI user in just 12 sessions. Each session builds hands-on skills, guiding you step-by-step toward becoming a data visualization pro.

Session 1: Introduction to Power BI

Session 2: Loading Data & Transforming with Power Query – Part 1

Session 3: Loading Data & Transforming with Power Query – Part 2

Session 4: Data Modeling & Relationships

Session 5: Basic DAX – Calculated Columns & Measures

Session 6: Time Intelligence & Intermediate DAX

Session 7: Visualizations

Session 8: Interactive Features – Drill Through, Bookmarks, Tooltips

Session 9: Build a Dashboard from Scratch

Session 10: Build a Dashboard, Multiple Data Sources

Session 11: Add Advanced Features (Drill Through, Bookmarks)

Session 12: Power BI Service, RLS & Publishing



Payment Details

Course Fee (Special August Intake Offer)

- Full Course Fee: LKR 6,000/-
- Group Registration (4 Members): LKR 5,000/- per person

(Limited-time offer – Save more with group sign-up!)

Payment Methods

1. Bank Deposit / CDM / Online Transfer

Bank: Bank of Ceylon

Account No: 90913224

Account Name: Infotech College of Business & IT

Branch: Biyagama

After Payment: Send a photo/PDF of the receipt via WhatsApp to 0702 422 999

2. Credit/Debit Card Payments

To pay via Credit or Debit Card, Send a WhatsApp message to 0702 422 999 for secure payment instructions.

STAY IN TOUCH WITH US!



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